



R I V I E R A
on vaal hotel
& country club

Dear Future Bride and Groom,

On behalf of the Riviera on Vaal Hotel & Country Club we would like to congratulate you on your engagement, and thank you for considering our magnificent venue for your big day.

Riviera on Vaal Hotel & Country Club is the perfect venue for adding a touch of “Magic and Style” to your Wedding Day. Tranquil, serene, picturesque and providing a natural but very romantic setting. Removed from the hustle and bustle of Johannesburg on the banks of the Vaal River, the boutique hotel is welcoming and depicts true elegance while cheerfully boasting first world facilities and service. The hotel is located a mere 45 minutes from Johannesburg and offers the ideal location for a wedding with a difference. We are convinced that once you have had the opportunity to view our facilities, you will agree that Riviera on Vaal Hotel & Country Club is the perfect setting to host your Wedding.

Our Wedding Packages are designed to assist you in planning a perfect Wedding Ceremony and Reception. We will work hand in hand with you to ensure that all the arrangements are done in accordance with your wishes. We strive to take as much as we can off your hands and deliver on our Brand Promise of “**Special Experiences for Special People**”, so that you can enjoy a relaxed Wedding day.

It would be our pleasure to show you all the facilities we have available. All information regarding our Wedding Packages are enclosed for your perusal.

We would welcome the opportunity to make an appointment with you to discuss your requirements.

Trusting you will find the contents herein acceptable, and we look forward to having the pleasure and privilege of hosting your Wedding at Riviera on Vaal Hotel & Country Club.

Also visit our website – www.rivieraonvaal.co.za

Best Wishes

Riviera on Vaal Hotel
Tel: 016 – 420 1300



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Wedding Ceremony & Reception

☞ **A Riverside Chapel - R2 750.00**

Includes chairs, white chair covers, and a red carpet for the aisle in the Chapel.

☞ **Reception Venue Hire - R6 160.00**

Includes tables, chairs, crockery, a full setting of cutlery, wine and champagne glasses, ice buckets, our standard range of table linen (black or white tablecloths and white napkins), DJ area, and a cake table.

A Coordinator or the Duty Manager will be present during your function as well as waiters and a barman for a period of six (6) hours, but not beyond 24h00.

☞ **Buffet & Bar Venue Hire - R3 630.00**

Includes a bar and buffet area which is setup in Mokolo Combined.

☞ **Dance Floor - R1 320.00**

☞ **Bar**

We are a fully licensed establishment. Beverages are charged at the current rates at the time of your wedding. You may select your own wine list from our comprehensive range of wines from our prestigious Zorgvliet Wine Estate. Our computer system also allows for you to set a limit on your bar account. Regrettably we cannot allow beverages of any nature to be brought onto the premises.

☞ **Accommodation**

Accommodation for your guests is available as per our current rates. It is advisable to book well in advance. A deposit will be required to confirm bookings and the full outstanding balance is payable upon check-in. Check in time is 14h00 or by prior arrangement, subject to availability.

☞ **Menus and Wine list - R40.00 per page**

Personalized Menus or Wine Lists can be printed at your request.

☞ **Welcome Drinks - R27.00 per glass**

A Glass of Sherry and a selection of fresh fruit juices are available

☞ **Jugs of Juice - R38.00 per jug**

A selection of fresh fruit juices is available

☞ **Sparkling Wine - R105.00 per bottle**

J.C. Le Roux White or Red



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☞ **PA system** - **R1 320.00 (two speaker system)**

The PA system, podium and a podium Microphone

☞ **Chair Covers** - **R22.00 per cover**

A choice of black or white chair covers is available for hire for the reception areas.

☞ **Organza Tie Backs** - **R22.00 each**

Available in a variety of colors

☞ **Organza Overlays** - **R22.00 each**

Available in a variety of colors

☞ **Cards** - **R22.00 each**

Name cards can be printed at your request. We would require the names no later than 7days prior to your wedding.

☞ **Floor Plan** - **R35.00 per page**

We can type and print your table layout at your request.

☞ **Table layout stands** - **R220.00 each**

☞ **Décor and Flowers**

Draping and Flowers for the function are not included in the venue hire. Should you prefer not to make use of independent décor suppliers, we can highly recommend our hotel décor supplier and would be delighted to arrange this for you at an additional charge. All decorations to be discussed with management to ensure no damage is done to the venue.

☞ **Catering**

For an extensive menu selection, feel free to ask your coordinator and should you wish to make any changes our Executive Chef would be delighted to assist you. Halaal catering can be arranged by the Hotel but for no more than 10% of your total number of guests. Please note that there is a R50.00 surcharge per person on Halaal Meals.

☞ **Entertainment**

Is subject to the approval of the Hotel Management. All entertainment after 24h00 has to be arranged prior to the function with Management. Volume of music, etc. will be subject to Managements' discretion.



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Venue Capacities

| Set-up Style | Banhoek Combined | Mokolo Combined | Petit Verdot | Zorgvliet |
|--|---------------------|--------------------|--------------|-----------|
| Dinner Buffet | 150 | 60 | 60 | 80 |
| Dinner Dance <i>(with dance floor)</i> | 130 | 50 | 60 | 70 |

Please Note – The Venues are available for a period of six (6) hours from the scheduled time of the Reception, but not beyond 24h00. Thereafter a charge of [R2500.00 per hour](#) will be charged. Earlier access is subject to availability and management's discretion.



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MENUS

Menu 1

Selection of rolls and butter

Starters

Butternut cream soup flavored with orange and black pepper
Californian crab and shrimp platter complimented by passion fruit vinaigrette
Curried Cape Malay pickled fish platter
Biltong and Chicken liver terrine complimented by Cape gooseberry chutney
Waldorf salad with nuts and apples
Caprese salad with tomato and mozzarella topped with basil pesto

Main Course

Oven roast sirloin with a green Madagascar peppercorn sauce
Cape Malay chicken curry with a selection of sambals and popadums
Pan-fried line fish with a chili and lime sauce
Served with
Black mushroom, feta and zucchini lasagna
Coconut and Saffron rice
Sweet corn and spinach bake

Dessert

Ice cream parlor
Chocolate fudge pudding
Fresh tropical fruit salad and cream
Pineapple mousse
Blueberry cheesecake
Chocolate éclairs

R260.00 per person



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Menu 2

Selection of rolls and butter

Starters

Smoked trout and spinach roulade with a creamy yoghurt dressing
Smoked snoek pate with Melba toast
Ham wrapped asparagus tips with a creamy blue cheese dressing
Vegetable samoosas with a yoghurt sambal
Indonesian pasta salad with rare roast beef strips
Baby beetroot and apple salad

Main Course

Roast leg of Karoo lamb marinated in mint and garlic
Chicken and mushroom casserole
Tandoori style Kingklip with diced peppers
Served with
Pan fried Parisian Potatoes with parsley butter
Spinach and feta parcels topped with parmesan shavings
Ginger carrots

Dessert

Ice cream parlor
Amarula mousse
Baked sticky toffee pudding with a decadent caramel sauce
Apple crumble
Cheese and biscuits with fig preserve

R260.00 per person



R I V I E R A
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Menu 3

Selection of rolls and butter

Starters

Tomato and roasted sweet pepper soup
Spinach, bacon and mushroom quiche
Marinated mushrooms
Greek meatballs with cucumber and yoghurt dip
Marinated calamari salad
Mediterranean salad of char grilled vegetables with deep fried haloumi cheese

Main Course

Roast Gammon with apple sauce
Spicy chicken satays with a peanut dressing
Pan fried line fish with a sun dried tomato and olive crust on paella
Served with
Yellow rice with raisins
Medley of baby vegetables in garlic butter
Green beans with fried onions

Dessert

Ice cream parlor
Baked apple and pear pie with crème anglaise
Milk tartlets
Lemon sorbet
Baklava
Mini cream doughnuts

R260.00 per person



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Menu 4
Traditional Carvery

Selection of rolls and butter

Starters

Cream of mushroom soup
Smoked salmon platter with cream cheese, capers and onions
Selection of international cold cuts
Baby potatoes topped with crispy bacon served with a blue cheese dressing
Chili shrimp and crabstick salad with a south sea dressing
Cous Cous salad garnished with lamb strips, cucumber and coriander

Main Course

From the carvery:
Sweet and sour roast pork with apple sauce or Sirloin roast with barbecue gravy
Roast leg of Karoo lamb
Cajun spiced roast chicken
Served with
Poached kingklip with leeks and asparagus
Roast potatoes
Baby carrots and sugar snap peas
Courgettes
Creamed spinach with garlic and mushrooms
Vegetarian pasta with a sauce Napolitan topped with parmesan cheese

Dessert

Ice cream parlor with various condiments and sauces
Baked Alaska
Malva pudding with custard
Duo of white and dark chocolate mousse
Strawberry cheesecake
Toffee chocolate brownies with a mocha sauce

R260.00 per person



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Operational Policies

- The Owners, Management and Staff members do not take any responsibility for any of the guests or host's belongings or any injury, damage or loss suffered by any persons, and damage to any such belongings and the host waives any claim it may have.
- Please note that our facilities are NON SMOKING- fine, R1500.00.
- RIGHT OF ADMISSION RESERVED.
- Due to the nature of our business, Riviera on Vaal Hotel & Country Club Hotel & Country Club cannot restrict access to the hotel by members of the public or other hotel guests.
- Out of consideration for other hotel guests, Music volume should be reduced to an acceptable level after 23h00.
- All décor and flowers should be removed directly after the function, or by prior arrangement with management. Failing to do so will result in a clearing charge.
- Regrettably we cannot make rooms available to wedding guests to get dressed, as the rooms are serviced and ready for other guest check-ins.
- Normal check-in times are applicable to wedding guests who have booked accommodation. However, we will make every effort to accommodate early check-in, subject to rooms being serviced and departure times of previous guests checking out.
- We will make every effort to make your day a success. Therefore, in order to avoid confusion and misunderstandings, persons not involved in the final co-ordination meeting, should not make changes on the day of the wedding. Changes should only be made by an authorized person and should be done via the Conference and Banqueting Co-coordinator and not other members of our staff.
- All prices include VAT at 14%. Subject to availability. Prices and Menus subject to change without prior notice.

Prices are subject to escalation after ninety (90) days from date of deposit.



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Terms and Conditions

1. A non-refundable deposit of **10%** of the total wedding account is required within **fourteen (14) days** of provisional booking in order to guarantee your booking. Failing which your provisional booking will be cancelled unless other arrangements are made with management.
2. **Cancellations:**
 - **If the wedding is cancelled twelve (12) to six (6) months prior to the wedding, a 25% cancellation fee of the total wedding account will be charged.**
 - **If the wedding is cancelled six (6) to three (3) months prior to the wedding, a 50% cancellation fee of the total wedding account will be charged.**
 - **If the wedding is cancelled three (3) to one (1) month/s prior to the wedding, a 90% cancellation fee of the total wedding account will be charged.**
3. The deposit paid only guarantees availability for the date originally booked. It is NOT transferable to another date.
4. **50%** of the Wedding bill must be paid three (3) months prior to the wedding date. The **balance**, including the **bar bill**, to be paid **fourteen (14) days** prior to the wedding date. The final account for the wedding will be reconciled the week after the wedding and any applicable refunds on the bar bill will be made. All other payments made by the client are non refundable. All extras should be settled on departure.
5. Failure to make payments as per clauses 1 to 4 above could lead to Riviera on Vaal Hotel & Country Club Hotel & Country Club canceling the wedding.
6. Final number of guests must be confirmed in writing no less than fourteen (14) days prior to the wedding date in order to facilitate catering arrangements. Photographer, Disc Jockey etc. to be included in the number of guests. Unfortunately Riviera on Vaal Hotel & Country Club cannot credit catering charges for non-arrivals. The number of guests booked for will be charged for.
7. **Riviera on Vaal Hotel & Country Club is a fully licensed facility. Drinks will be charged at the hotel rate current at the date of the wedding. Under NO circumstances will the wedding couple and or guests be allowed to bring their own liquor or soft drinks onto our premises, whether it be for consumption, table gifts or otherwise.**
8. Anything hired on behalf of the client will be charged directly to the client, plus a 25% handling charge plus VAT.
9. Availability of accommodation cannot be guaranteed. Reservations should be done well in advance through our Reservation Desk.
10. Only rose petals, bubble confetti or streamers may be used as confetti. Strictly no paper confetti or rice allowed.
11. All decorations to be discussed with management to ensure no damage is done to the venue.
12. All deliveries to be cleared with management for proper access to the venue.
13. Riviera on Vaal Hotel & Country Club does not accept responsibility for any loss or inconvenience due to power failures or acts of God.
14. All damage to the venue, cutlery, crockery, linen and furniture will be charged directly to the client. Any table cloths or overlays damaged by candle wax will be charged for. Candles should be placed in appropriate containers to prevent the wax from dripping onto table linen.
15. Riviera on Vaal Hotel & Country Club does not accept responsibility for loss or damage of any item left in the venue after the function.
16. Riviera on Vaal Hotel & Country Club or any of its employees do not accept responsibility for loss or damage by whatsoever cause.
17. In order to make your day a success, a final co-ordination meeting will be scheduled to take place three (3) weeks prior to the wedding date in order to finalize all arrangements. After the final co-ordination meeting, any set-up changes will only be accepted via written communication. Riviera on Vaal Hotel & Country Club will not accept any verbal changes.



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18. Décor and set-up must be completed three (3) hours prior to the schedule time of commencement of the wedding in order to allow for final cleaning.
19. Weather - Riviera on Vaal Hotel & Country Club reserves the right to use our own discretion to move the wedding ceremony indoors if we consider the weather conditions to be unsuitable for outside.

NBNB!! Please note that no provisional or confirmed booking has been made on your behalf.